



Assurance of Compliance

The Indiana Arts Commission supports rural Indiana Performance Fund. All selected organizations must comply with the following national policies and legal requirements, statutes, and regulations.

1. **Required registrations.** Organizations are required to have a DUNS number ([Dun and Bradstreet](#)) that reflects the organization’s legal name and current physical address.
2. **Nondiscrimination Policies.** The organization must acknowledge and agree to execute the project (e.g. productions, workshops, engagement, program, etc.) and require any contractors, successors, and assignees to comply with applicable provisions of national laws and policies prohibiting discrimination, including but not limited to:
 - i. **Section 504 of the Rehabilitation Act of 1973** ([29 U.S.C. 794](#)) as amended, provides that no otherwise qualified individual with a disability in the United States shall, solely by reason of his/her disability, be excluded from participation in, be denied benefits of, or be subject to discrimination under any program or activities supported by Federal funds.
 - ii. **Section 504 Self-Evaluation and Additional Resources**
 - i. A Section 504 self-evaluation must be on file at the organization. It assists in evaluating programs, activities, and facilities to ensure full compliance with Section 504 accessibility requirements; the Civil Rights Office has provided a “Section 504 Self-Evaluation Workbook” found at <https://www.arts.gov/about/504Workbook.html>.
 - ii. A staff member should be designated as the 504 coordinator. The completed workbook or similar compliance and supporting documentation should be kept on file for a period of three years from the date a Final Report is filed and made available to the public and Arts Midwest upon request.
 - iii. Additional resources can also be found at <https://www.artsmidwest.org/resources/accessibility>.
 - iii. **Americans with Disabilities Act of 1990** ([42 U.S.C. 12101-12213](#)) as amended, prohibits discrimination on the basis of disability in employment (Title I); State and local government services (Title II); and places of public accommodation and commercial facilities (Title III).
 - iv. **Title VI of the Civil Rights Act of 1964** ([42 U.S.C 2000d et seq.](#)) as amended, provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied benefits of, or be subject to discrimination under any program or activity supported by Federal funds. Title VI extends protection to persons with limited English proficiency.
 - v. **Executive order 13166, Improving Access to Services for Persons with Limited English Proficiency**, national origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI, an organization must take reasonable steps to ensure that LEP persons have meaningful access to your programs. Meaningful access may entail providing language assistance services, including oral and written translation, where necessary. An organization is encouraged to consider the need for language services for LEP persons in conducting your program and activities. For assistance and information go to <http://arts.gov/foia/reading-room/nea-limited-english-proficiency-policy-guidance>
 - vi. **Title IX of the Education Amendments of 1972** ([20 U.S.C. 1681 et seq.](#)) as amended, provides that no person in the United States shall, on the basis of sex, be excluded from participation in, be denied benefits of, or be subject to discrimination under any education program or activity supported by Federal funds.
 - vii. **Age Discrimination Act of 1975** ([42 U.S.C. 6101 et seq.](#)) as amended, provides that no person in the United States shall, on the basis of age, be excluded from participation in, be denied benefits of, or be subject to discrimination under any program or activity supported by Federal funds.

3. **Standards for Documentation of Personnel Expenses** ([2 CFR 200.430 \(i\)](#)) Any salaries and wages included in the project's budget must be based on records that accurately reflect the work performed. The records must comply with your organization's internal controls and established accounting policies. Records must support these costs for both the use of Federal funds and as the cost share or matching requirements.
4. **Record Retention and Access** ([2 CFR 200.333](#)) Records of the project, including financial and supporting documents, must be retained for a period of three years after June 30, 2020. Award recipients must permit Arts Midwest and its auditor access to recipient's records and financial statements, as necessary, to ensure the compliance.